



Abbotsford Juniors Registration Guide for 2022 Season

THE PROCESS FOR PLAYER REGISTRATION IN 2022 AT ABBOTSFORD JUNIORS FOOTBALL CLUB HAS CHANGED

Players whether they are playing football for the first time or an existing player returning to Abbotsford Juniors Football Club must all follow the new registration process outlined below.

IMPORTANT NOTES:

- Registration for the 2022 Winter Season with Abbotsford Juniors Football Club (and all other Clubs in the Canterbury District Soccer Football Association) will be completed in the Dribl Registration website and NOT in Play Football
- CDSFA has advised Abbotsford Juniors Football Club that new to football players DO NOT need to register with Football Federation Australia to obtain a FFA number
- Existing players returning from 2021 need to know either the *First Name, Last Name* and *Date of Birth* as they were registered last year OR *FFA number* and *Date of Birth* to complete a player registration search to retrieve their information from last season
- ALL players (returning and new) will need a new passport style photo of the player being registering

Creating a new Dribl Registration Account

To register a player, coach or manager with Abbotsford Juniors you must first create a new Dribl Registration Account at registration.dribl.com.

At the home page, select the Canterbury District Soccer Football Association’s “CDSFA Store”. Click Sign-Up on the next page to create a new account entering your *First and Last Name, Email Address, Phone Number* and *Password*.

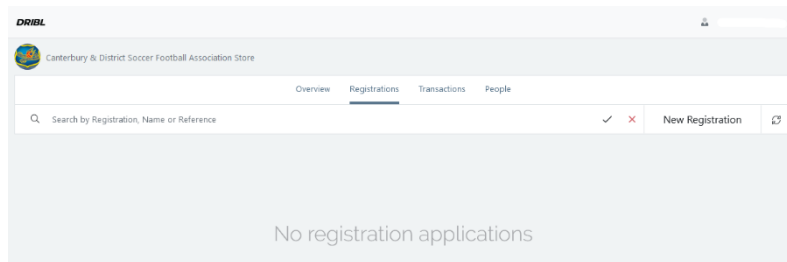
Once complete, you will be sent an Account Activation Email to the email address you nominate. Find the email and click on the link provided to activate your account. This will activate your personal Dribl Registration account which is where you can manage all your player registration requests including your own and those of your family where required.

Once you have completed your account setup, you are ready to submit a new player registration request.

The steps required to create a new registration request are detailed as follows:

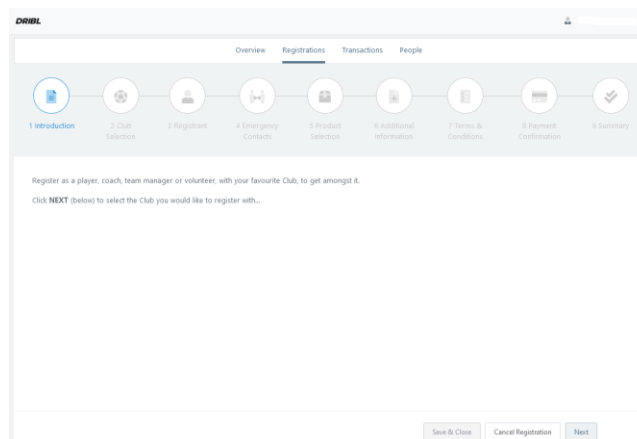
Step 1 – Login at registration.dribl.com

Login to the Dribl Registration website. You will be taken to an Overview Screen which shows any previous registrations, members and/or prior transactions.

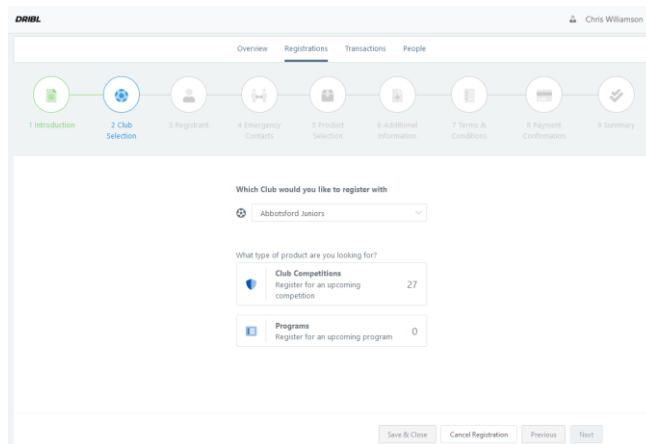


Step 2 – Start a registration with Abbotsford Juniors Football Club

Click the **New Registrations button** which will navigate you to the Registration screen.



Step 3 – Click on **Next** at the bottom of the screen to take you to the **Club Selection** section. Select *Abbotsford Juniors* from the drop-down list provided, then Click the **Club Competitions** button. Select the *2022 Winter Competition*.



Step 4 – Click on **Next** at the bottom of the screen to take you to the **Registrant** section.

The first step is the Registrant Previous Participation Search. This will allow you to retrieve the registration detail (excluding ID photo) for someone who has previously registered with Abbotsford Juniors Football Club.

If you are an Abbotsford Juniors player, coach or manager returning from 2020 or 2021 and submitting your first registration, please do the following:

Select **No** to the question, *Has the registrant registered via Dribl Registrations before?*

Select **Yes** to the question, *Has the registrant taken part in a competition where Dribl was used before?*

If you know your **FFA Number** from last year, select **Yes** and enter your *FFA Number* and *Date of Birth*.

Click the **Search** button and select the record which matches the person you are registering. This will pre-populate the Registrant detail from last season.

If you do not know your **FFA Number** from last year, select **No** and enter your *First Name*, *Last Name* and *Date of Birth* as they were registered in 2021.

Click the **Search** button and **Select** the record that matches the person you are registering. This will pre-populate the Registrant detail from last season.

If you are an Abbotsford Juniors player, coach or manager submitting a registration for a second role, please do the following:

Select **Yes** to the question, *Has the registrant registered via Dribl Registrations before?*

Select **Yes** to the question, *Has the registrant taken part in a competition where Dribl was used before?*

Follow the same Search steps outlined above to retrieve your previously entered Registrant detail (including your new photo).

If you are a new to Abbotsford Juniors player joining for the first time in 2022, please do the following:

Select **No** to the question *Has the registrant registered via Dribl Registrations before?*

Select **No** to the question *Has the registrant taken part in a competition where Dribl was used before?*

Registrant Previous Participation Search

Has the registrant registered via Dribl Registrations before?:

Has the registrant taken part in a competition where Dribl was used before?:

Note: Providing accurate information assists in the identification to automatically apply vouchers.

Do you know the FFA Number or Dribl Number of the registrant?:

Please enter the details to search for the registrant:

FFA Number / Dribl Number

Date of birth *

Registrant Previous Participation Search

Has the registrant registered via Dribl Registrations before?:

Has the registrant taken part in a competition where Dribl was used before?:

Note: Providing accurate information assists in the identification to automatically apply vouchers.

Do you know the FFA Number or Dribl Number of the registrant?:

Please enter the details to search for the registrant:

First Name

Last Name

Date of birth *




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On completing the appropriate step above, select the type of Registrant (*Myself, A minor or Another person*).

If you are registering *A minor*, a further drop-down box will appear. Select either *Parent* or *Guardian* as required.

Complete the required fields shown below and upload a passport sized photo:



Upload Image *

First name *

Middle name

Last name *

Date of birth * Country of Birth * Place of Birth

Gender *

FFA Reference #

Email address *

Mobile phone *

Please keep these guidelines in mind when uploading images:

- Photo is a passport style image
- Head faces camera directly with full face in view
- No hats or sunglasses are to be worn in the photo
- Photo was taken within the last 12 months
- Photo is clear and legible with appropriate lighting
- Under 1 MB in size
- File type of .PNG or .JPG Please

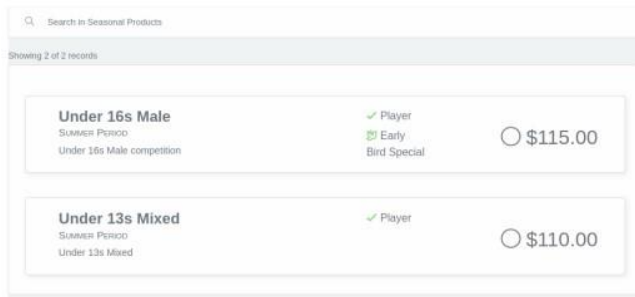
Inappropriate or uncompliant photos can result in a registration being declined

Step 5 – Click on **Next** at the bottom of the screen to take you to the **Emergency Contacts section**. Complete the entry details for at least ONE Emergency Contact. *First and Last Name, Phone Number, Email and Residential Address* are mandatory.

Emergency Contacts for

Emergency Contact 1	Emergency Contact 2 (Optional)
First name	First name
Middle name	Middle name
Last name	Last name
Mobile phc Home num Work numbs	Mobile phc Home num Work numbs
Email address	Email address
Address	Address
Address line 1 *	Address line 1
Address line 2	Address line 2
City * State * Postcode	City State Postcode

Step 6 – Click on **Next** at the bottom of the screen to take you to the **Products section**. Select the Competition Age Group and Gender (where appropriate) from the list provided that the player wishes to register for in 2022.



Important Note: The registration price shown in this Section is the amount prior to application of the one-off 20% discount for 2022 and any applied Active Kids Voucher. These are displayed and applied in the Payments section.

Click on **Next** at the bottom of the screen to take you to the **Additional Questions section** and answer any questions that are presented.

The questions shown are dependent upon your age and the registration you are requesting and may include information about the school a player attends, Working with Children check details for coaches and managers, past playing detail. The **Additional Information** field can be used to provide detail to our Club Registrar regarding your registration like the name of the team a coach or manager is registering for, or as a new player to Abbotsford Juniors, letting us know the team or coach name. Friendship playing requests can be made here but no guarantees are made in relation to such requests.

Please specify the school attended:

Abbotsford State Primary School

Additional Information

Enter any additional information you would like

Working With Children Check

State Body: [dropdown] WWC Reference Number: [input]

Expiry Date: [input] Select: [dropdown]

[Remove] [Save] [Cancel]

Working With Children Check: None Provided

Additional Information: [input]

Step 7 – Click on **Next** at the bottom of the screen to take you to the Terms and Conditions section. This will present a list of all the Terms and Conditions that you must read and accept to complete the registration request. Click on each Term and Condition presented and scroll to read. The **Accept** button is presented at the bottom of each individual Term and Condition.

You must accept the following Terms & Conditions before proceeding

- [Click to view CDSFA Terms & Conditions](#)
- [Click to view Football NSW](#)
- [Click to view Football Australia](#)
- [Click to view AJFC - Players Code of Conduct](#)
- [Click to view AJFC - Parent Code of Conduct](#)

[Save & Close] [Cancel Registration] [Previous] [Next]



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Step 8 – Click on **Next** at the bottom of the screen to take you to the Payments section. The left-hand side will show a summary of the payment required for the registration including the one-off 20% discount for 2022 and any Active Kids Voucher applied. Discounts will be listed above the Total as *Voucher Applied across Total*.

Under 16's Player Registration

2022/Winter



Abbotsford Juniors

Pricing Breakdown

Abbotsford Juniors	\$231.40	\$21.04
Canterbury & District Soccer Football Association	\$41.60	\$3.78
Football New South Wales	\$23.00	\$2.09
Football Federation Australia	\$14.00	\$1.27
<i>Voucher applied across total</i>	-\$62.00	
Total	\$248.00	\$22.54

Registrant

FFA # dribl #
DOB November 2007 (14)

Emergency Contacts



If you are submitting a registration for a child who qualifies for an NSW Government Active Kids Voucher you may enter it at this time and Click the **Apply button**. To obtain an Active Kids Voucher, please visit the Services NSW website application page - [Apply for an Active Kids voucher](#). If your Active Kids Voucher is validated successfully, the payment total will be adjusted with a new Voucher line added to the left-hand payment summary.

Draft Under 11's Product Registration

2022/Winter

Abbotsford Juniors

Pricing Breakdown

Abbotsford Juniors	\$204.40	\$18.58
Canterbury & District Soccer Football Association	\$41.60	\$3.78
Football New South Wales	\$15.00	\$1.36
Football Federation Australia	\$14.00	\$1.27
Total	\$275.00	\$25.00

Registrant

dribl # DRBL0700900232
DOB October 1st 2012 (9)
1 Brown Street
Sydney NSW 2000
Emergency Contacts

Registration Reference #31076-21435

Club Voucher

Enter voucher code

Active Kids

Enter voucher code

TOTAL \$275.00

Credit Card

Name on Card

Card number MM / YY

Electronic Funds Transfer to Club Bank Account

Finalise your registration request by selecting a *Payment Type* and entering the relevant payment details. If you elect to pay by Electronic Funds Transfer you will be sent an email after submission of your registration request that provides payment instructions and bank account details to finalise your payment.

The email will be sent to the email address nominated against your Dribl account and you will need the **Customer Reference** number from your registration request to finalise your payment.

Click **Pay button** to process the payment and submit your registration request.

Step 9 – If payment is successfully processed, a simple confirmation page will be displayed and a confirmation email will be sent to the email address nominated for your account. At this point your registration request is submitted and set to a pending status.

To process another registration request for a new role or a new person, click on **New Registration** button at the top of screen to navigate back to the summary screen and start again at **Step 1**.



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Registrations Section

You can view the current status of your registrations at any time by navigating to the **Registrations Section**. This displays a list of all existing registration requests. From this page you can also cancel a pending registration request.

Registration #	Status	Changed	First Name	Last Name	Age	ID#	FEAS ID	Club	Product	Amount	Payment
8882-07430	Approved	19 Aug 2021	John	Smith	11	1981254648811		ScoutNet	Under 11s Male ScoutNet Premier Summer Player	\$122.74	Full
7820-68886	Pending	26 Aug 2021	Jonathan	ScoutNet		1981401349071		ScoutNet	Under 11s Male ScoutNet Premier Summer Player	\$119.00	Full
8811-88812	Still	26 Aug 2021	John	Smith	11	1981254648811		ScoutNet	Under 11s Male ScoutNet Premier Summer Player		

Transactions Section

This section displays a list of all payment transactions that have been processed from the registrations you have submitted.

Reference	Date	Receipt #	Registration	Provider	Method	Type	Amount	Inc. Tax
78620-68886	30 Aug 2021 11:11 a.m.	123	John Smith registered for Under 11s Male	ScoutNet	External Payment	Payment	\$15.00	\$1.00
78620-68886	30 Aug 2021 11:11 a.m.	123	John Smith registered for Under 11s Male	Carleton Place & District Soccer Football Summer	External Payment	Payment	\$15.00	\$1.00

People Section

This section lists all of the people that you have made a registration request for. By selecting an individual person, you can view and update their registration detail.

Name	DMRL Reference	Reference	DOB	Age	Gender	Registrations
John Smith	DMRL254648811		16 Jul 1990	11	Male	1
Jani Smith	DMRL401349071		03 Aug 2009	12	Male	1



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Frequently Asked Questions

1. *Why is the Abbotsford Juniors registration process changing this year?*

The Canterbury District Soccer Football Association (CDSFA) has changed the system that is used for player, coach and manager registration in 2022 to the new Dribl Registration system. Registration in PlayFootball is no longer required for all Clubs within the Association

2. *What makes up the Abbotsford Juniors Registration Fee?*

Our registration fees cover a number of different cost components including a Football Federation Australia player fee, Football NSW player fee and Football NSW insurance fees, CDSFA player, team and processing fees, AJFC lease, ground hire and lighting fees for training and game days, team training kit and playing kits for new to the Club players.

3. *What age group do I (or my child) register in?*

It is important that junior and youth players are registered in their correct age group. In the CDSFA competition, player age groups are based on the age a player will turn in 2022, regardless of the day or month they are born. By way of an example, a player born on 20th March 2011 will turn 11 in 2022 and so the player should be registered to play in the Under 11 age group.

Players should not register for a higher age group unless by arrangement with a Coach or Team Manager directly with the Club's Committee or as part of team selection through the Abbotsford Juniors Football Club Division One Team trials.

4. *Where can I find my FFA Number?*

You can retrieve you or your child's FFA Number by accessing your [PlayFootball](#) account. Please remember that registration via PlayFootball is not possible in 2022 and is also, not required.

5. *Can I add my child's Active Kids Voucher after completing registration?*

Once an NSW Government Active Kids Voucher is used with a submitted registration request, neither Abbotsford Juniors or Service NSW are able to provide a refund, including for reasons of change of mind or mistaken submission. You should seriously reconsider the use of the voucher if there is any reason why you might wish to cancel your registration.

6. *What payment methods are available?*

Abbotsford Juniors Football Club offers registration fee payment by credit card and electronic funds transfer.

7. *How do I pay by Electronic Funds Transfer?*

Selecting Electronic Funds Transfer as the payment method for your registration request will trigger the system to send an email with instructions on how to make your payment. Please be sure to provide the Reference Number from your registration request email with your payment to ensure the Club can reconcile your payment. A failure to provide this information will likely delay the approval of your registration request.

8. *Can I request a refund if I cancel my registration?*

You can request a cancellation of your registration by sending an email to registrar@ajfc.net.au. Refunds will not be granted after the commencement of the competition season.